

City of Cole Camp
401 W Main St
PO Box 36
Cole Camp, MO 65325

TO: Dawn Paul, City Clerk
Custodian of Records

**THIS IS A REQUEST FOR RECORDS UNDER THE MISSOURI SUNSHINE LAW,
CHAPTER 610, REVISED STATUTES OF MISSOURI.**

I request that you make available to me the following records: _____

(describe the records as specifically as possible. If you are asking for records that cover only a particular period, such as last year or a specific month, identify that time period).

(please check box if the following applies) I am willing to pay for the records rather than just being able to see them. I request the records responsive to my request be copied and sent to me at the address I have provided below.

I believe that my request serves the public interest and is not just for personal or commercial interest. I request that all fees for locating and copying the records be waived. The information I obtain through this request will be used to: _____

(tell how you will use the information and why that use is in the public interest).

If portions of the requested records are closed, please segregate the closed portions and provide me with the rest of the records.

Signature

Please print name

Date of request

Mailing Address

Telephone #

City, State and Zip